

**TOWNSHIP OF FREEHOLD  
BOARD OF FIRE COMMISSIONERS**

**FIRE DISTRICT NO. 2**

**SPECIFICATIONS FOR PREPARATION AND RESURFACING OF  
PARKING LOT AT DANIELS WAY FIREHOUSE**

**Includes:**

Notice to Bidders  
Bid Conditions  
General Specifications  
Specifications

Proposal Form  
Non-Collusion Affidavit  
Disclosure Statement

**Advertised:**

TOWNSHIP OF FREEHOLD  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 2

**NAME OF BIDDER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

FREEHOLD TOWNSHIP BOARD  
OF FIRE COMMISSIONERS  
DISTRICT NO. 2  
NOTICE TO BIDDERS

Sealed bids will be received by the Freehold Township Board of Fire Commissioners, District No. 2 at the East Freehold Fire Company Firehouse, 191 Dutch Lane Road, Freehold, New Jersey, at the intersection of East Freehold Road and Dutch Lane Road on Tuesday, August 15, 2017 at 7:00 PM prevailing time, and read aloud for the resurfacing of the Board's Daniels Way firehouse parking lot, including concrete curbing and island around flag pole.

Specifications and bid forms may be obtained by qualified Bidders from the attorney for the Board, Charles R. Parker, Esq., Sonnenblick, Parker & Selvers, P.C., 4400 Route 9 South, Suite 3000, Freehold, New Jersey 07728 (732-431-1234), by email at [Cparker@spspc.com](mailto:Cparker@spspc.com). The request should contain the Bidder's name, business address and email address.

Bids may be mailed or delivered to the office of the Board's attorney set forth above. However, it is the sole responsibility of the Bidder to be certain the Bid is received by the attorney or by the Board of Fire Commissioners at the above stated address prior to the time and date fixed for the receipt and opening of the Bids.

Bids must be on Bidder's letterhead in the manner designated in the Specifications, enclosed in a sealed envelope bearing the name and address of the Bidder and addressed to the Freehold Township Board of Fire Commissioners, District No. 2. The Bid must include a certified check, cash or bid bond for not less than ten (10%) percent of the amount of the Bid, and a certificate from a responsible surety company that the surety company will provide a performance bond in the amount of the contract price if the Bidder is awarded the Contract.

No bid shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the written consent of the Board of Fire Commissioners. The Board of Fire Commissioners reserves the right to reject any and all bids, and also reserves the right to waive any formality in the bids and to accept the bid which, in its judgment, best serves the interests of the Board of Fire Commissioners.

Freehold Twp. Bd. of Fire Comm. District No. 2  
July 20, 2017

## BID CONDITIONS

1. The Bidder must submit his proposal on the enclosed form and must furnish all pertinent information. Failure to execute this form may be just cause for rejection of bid.
2. Award of Contract shall be by Resolution of the Board of Fire Commissioners.
3. For purposes of evaluation, the Bidder must indicate any variance from the Specifications, terms and/or conditions, no matter how slight. If variations are not stated in the proposal, it will be construed that the bid fully complies with the Specifications.
4. The Board of Fire Commissioners reserves the right to reject any or all bids and also reserves the right to waive any informality in the bids and to accept the bid which, in its judgment, best serves the interest of the Board of Fire Commissioners.
5. The Contract is to be entered into and executed by the successful Bidder and the Board of Fire Commissioners within a period of sixty (60) days after acceptance of the bid.
6. Payment shall be made in the following manner: after satisfactory delivery and/or installation, the contractor shall submit a detailed bill and certified voucher. The Board will review for accuracy and forward invoice and voucher through the prescribed channels for payment.
7. The Board of Fire Commissioners does not assume responsibility for Bids forwarded by mail. It is the individual's responsibility to see that bids are presented to the Board on the hour and at the place designated.
8. The Board of Fire Commissioners is exempt from all Federal, State and Municipal excise, sales and other taxes.
9. Any trade or brand name mentioned herein is stated for information only and if bids are submitted for any other make, detailed descriptions and specifications must accompany the same in order that the Board of Fire Commissioners may have the opportunity to make adequate

comparisons, before the Contract is awarded.

10. The Board of Fire Commissioners reserves the right to make any test deemed necessary to determine the requirements of these Specifications and the needs of the Board of Fire Commissioners have been met.
11. All parts of any item to be purchased by the Board of Fire Commissioners must be manufactured in the United States.
12. If the successful Bidder fails to complete the project within 60 days from the date of full execution of the Contract by all parties, the Board of Fire Commissioners shall have the right to rescind the Contract, secure completion of the project elsewhere and charge the extra cost thereof to the successful Bidder.
13. No bid shall be withdrawn for a period of sixty (60) days subsequent to the opening of bids without the written consent of the Board of Fire Commissioners.
14. Each bid must be accompanied by a certified check or cash in the amount of not less than ten (10%) percent of the bid payable without any conditional endorsement as a guarantee that in the event the Contract is awarded to the Bidder, he will within ten (10) days thereafter execute such Contract and furnish a satisfactory performance bond. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any such certified check or cash. A bid bond in the amount of ten (10%) percent of the bid may be substituted for the certified check or cash.
15. Each bid shall include a complete copy of all guarantees and warranties provided.
16. Each bid must also be accompanied by a certificate from a bonding company licensed to do business in the State of New Jersey, guaranteeing that if the proposal of the Bidder is accepted it will furnish the bond set forth in Paragraph 14 of the Bid Conditions of these Specifications. The Contract and the acceptance of the bid will be contingent upon the fulfillment of this requirement.

## GENERAL SPECIFICATIONS

1. Bids will only be considered from companies which in the opinion of the Board have an established reputation in the field. The Bidder must provide with its bid a listing by the Bidder of similar installations and their locations.
2. Bids and all related Bid documents must be signed by a corporate officer or the manufacturer and not by a dealer or representative.
3. Each Bidder shall furnish evidence satisfactory to the Board of its ability to install the system as specified.
4. Within ten (10) days of opening of the bids any Bidder, at the request of the Board, shall deliver the plans for the installation to the Board for its review and consideration. Failure of Bidder to do so shall be cause for the Board to reject the bid.
5. The successful Bidder shall maintain full insurance to the satisfaction of the Board and shall submit a certificate of insurance when requested by the Board.
6. The Bidder, if its bid is accepted, shall defend any and all suits and assume all liability for use and all claims made against the Board or any of its officials or agents for the use of any patents, process, device or article forming a part of the apparatus or any appliance furnished under Contract.
7. The Bidder shall specify in its bid the number of working days after execution of the Contract when the systems will be installed. In no event shall this date be more than 60 days from the date of full execution of the Contract by all parties.
8. Within 20 days after award the successful Bidder must meet with Board officials to personally discuss all facets of these Specifications.
9. The Bidder shall also demonstrate as part of its bid that it is in a position to render prompt service after

installation/completion.

10. Pursuant to the requirements of N.J.S.A. 40A:11-18, all materials to be supplied under the terms of this Contract must be products of the United States. Therefore, only bids of companies organized and incorporated in the United States of America will be considered. There will be no exceptions to this requirement.
11. The successful Bidder must supply at time of installation at least two (2) copies of a complete operation and maintenance manual.

SPECIFICATIONS FOR DANIELS WAY PARKING LOT

1. Remove approximately 5560 sq. ft. of existing parking lot on west side of garage.
2. Mill existing parking lot to 2" depth.
3. HMA surface course mix 9.5M64 2" thick.
4. Replace existing 6"x8"x18" concrete curb, and approximately 110 linear foot island around flag pole.
5. Restripe parking lot, including arrows for entry and exit lanes; one handicapped parking spot; eight or more parking spots; hash marks for no parking area by drainage pit on south side of parking lot.

**PROPOSAL**

**TO THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT NO. 2**

**TOWNSHIP OF FREEHOLD, NEW JERSEY**

The undersigned hereby declares that he has carefully examined the advertisement and Bid documents and that he will contract to furnish and deliver such items as specified and delineated at the price per unit measure for each scheduled item stated.

It is understood that the price, stated by the undersigned for the various items, will control in the awarding of the Contract.

The undersigned is an individual/a partnership/a corporation under the Laws of the State of \_\_\_\_\_, having its principal offices at \_\_\_\_\_

PRICE: \_\_\_\_\_

DELIVERY DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



NON-COLLUSION AFFIDAVIT

STATE OF NEW JERSEY :

SS.

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, of the City of \_\_\_\_\_, in the County of \_\_\_\_\_ and State of \_\_\_\_\_, of full age, being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_, the Bidder making the Proposal for the above-named project, and that I executed the said Proposal with full authority so to do; that said Bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the State of New Jersey relies upon the truth of the statement contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except *bona fide* employees of *bona fide* established or selling agencies \_\_\_\_\_ maintained by (N.J.S.A. 52:34-15). (Name of Contractor)

\_\_\_\_\_  
(Also type or print  
name under signature)

Sworn and subscribed to  
before me this    day  
of           , 2012.

\_\_\_\_\_  
Notary Public

**DISCLOSURE STATEMENT**  
**(P.L. 1977, CHAPTER 33)**

The following statement is a list of all stockholders in this corporation or partners in this partnership with 10% or greater interest therein, as the case may be.

BID ITEM: \_\_\_\_\_

NAME OF CORPORATION  
OR  
PARTNERSHIP: \_\_\_\_\_

DATE OF BID: \_\_\_\_\_

<u>Name</u>	<u>Address</u>	<u>Shares of Stock or % of Interest</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Statement Supplement Permitted if Needed)

**ADDENDUM TO FREEHOLD TOWNSHIP BOARD OF FIRE COMMISSIONERS DISTRICT NO.2 BID  
SPECIFICATIONS FOR PREPARATION AND RESURFACING OF PARKING LOT AT DANIELS WAY FIREHOUSE**

6. This project is subject to all terms and conditions of the New Jersey Prevailing Wage Act, N.J.S.A. 34:11-56.25, et seq.
7. All permits required by the Township of Freehold and any other governmental agencies with jurisdiction shall be the responsibility of the successful bidder.
8. The address of the Daniels Way firehouse is 160 Daniels Way, Freehold Township, New Jersey.